

# District Grant Final Report

Rotary Club: \_\_\_\_\_

Project Title: \_\_\_\_\_

Amount of District Grant Received: \_\_\_\_\_

## **Project Description**

1. Briefly describe the project. What was done, when, and where did project activities take place, and who were the beneficiaries?
2. How many Rotarians participated in the project? \_\_\_\_\_
3. What did they do? Please give at least two examples.
4. How many non-Rotarians benefited from this project? \_\_\_\_\_
5. What is the expected long-term community impact of the project?
6. If a cooperating organization was involved, what was its role?

## **Financial Report** **(Grant Recipient must provide receipts for all expenditures-see #9 below)**

### **7. Income** **Amount**

1. Matching Grant funds received from District	
2. Other funding (specify)	
3.	
<b>Total Project Income</b>	

### **8. Expenditures** (please be specific and add lines as needed)

1.	
2.	
3.	
4.	
5.	
6.	
7.	
<b>Total Project Expenditures</b>	

9. **By signing this report, I confirm that these District Grant funds were spent only for eligible items in accordance with District approved guidelines, and that all of the information contained herein is true and**

**accurate. Receipts for all the project expenditures (matching funds as well as donated funds) are attached to this final report. This includes invoices received and Rotary checks reimbursing those expenditures. If expended funds on this project are more than twice the matching funds granted, receipts for only twice the matching funds amount are needed to accompany the Final Report.**

Signature of Certifying Rotarian: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Rotary Club: \_\_\_\_\_

Rotary Club office held: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Cell phone No.: \_\_\_\_\_

Mail to Clay Copher -6345 Julian Road, Gainesville, Ga. 30506, or preferably email to Clay at [claycopher@gmail.com](mailto:claycopher@gmail.com)

Revised 7-18-16 WLS

## **Timing of the Final Report**

District 6910 has revised the timing that this Final Report is due to be returned to the District Grant Coordinator noted above.

We REQUIRE that the project be completed and the Final Report submitted to the DG Coordinator by May 15, 2017. If the project and Final Report is not completed by that date, the Rotary Club will not be allowed to receive matching funds the following year. This is critical because after receiving these Final Reports, D 6910 must have a "Financial Review" performed on the Final Reports and submit them to RI for approval before RI will release District Grant matching funds for the following year.

## **Starting of the District Grant Project**

Your Rotary Club can start work on your District Grant project as soon as you receive notification that the matching funding has been approved by D 6910. This will usually occur in July of the Grant year.